**STUDENT ASSISTANT JOB DESCRIPTION**

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<tr>
<th>Department: 32500: Athletics</th>
<th>Supervisor: Karen Yoder (Director of Athletics and PE)</th>
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<td><strong>Job Title:</strong> Student Assistant – Game Day Ops. (FWS/Non-FWS)</td>
<td><strong>Hours Worked:</strong> 6 -10 hours per week</td>
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<td><strong>Pay Level:</strong> I</td>
<td><strong>Hourly Pay Rate:</strong> 14.00</td>
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**Job Summary (Purpose and Nature of Work):** Assist the Sports information Director in compiling and entering live game statistics during games, operating the scoreboard, shot clock, official scorebook, locker room attendant, camera operator, ball retrieval in soccer, floor mopping for basketball, and shuttling fans to and from parking lots on game day.

Opportunities to shoot photos and create social media content are also available.

**Job Duties:**

- Must be available for as many home games as possible at least 60 minutes before start of competition.
- New game day team members are needed for training, regarding various areas and responsibilities, during scrimmages and non-conference games.

**Required (or Preferred) Skills, Knowledge, and Abilities:**

- Strong time management skills.
- Ability to focus on assigned duties in a fast-paced game environment.
- Basic knowledge of basketball and soccer preferred, but not required.

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