

# PARKING ADVISORY COMMITTEE MINUTES

December 16, 2014  
EOC Room, Police Services

The meeting was called to order by Chief Roseann Richard at 3:10 pm

**Present:** Roseann Richard, Isidro Farias, Mike Sablich, Roger Scranton, Cecilia Santos (for Marc McGee),  
Derek Santos, Ana Spinola

**Not Present:** Dinesh Pinisetty, Matt Saxton

## Old Business:

### I. 11/20/14 Minutes

Ana motioned to approve; Isidro seconded the motion; motion carried. Minutes are published on this web page: [www.csum.edu/web/police-services/parking-committee](http://www.csum.edu/web/police-services/parking-committee).

## New Business:

### I. Welcome New Members

The committee welcomed new members present: Derek Santos (Corps), Cecilia Santos (standing in for Marc McGee, Academic Affairs), and Mike Sablich (replacing Bob Brown, Facilities). Matt Saxton (ASCMA) was not present.

### II. Review Signage for Lot 'L' (Front) and Lot 'M' (Back) of Athletics Center

Over the past few years, motions on options for commuter student parking have not passed. To assist the growing student commuter group, the committee received approval from President Cropper on these proposals<sup>1</sup>:

Lots 'L' and 'M' shall operate as general parking<sup>2</sup> from 0600 to 0200 next day with no overnight parking between 0200 and 0600 and with the following edits:

- Lot 'L': Eight 'employee only' spaces, 1 'university vehicle only' space, 1 electric vehicle (ev) charging space.
- Lot 'M': Two '30-minute' spaces, 1 university vehicle only' space, 10 PAID spaces<sup>3</sup> with one space dedicated to ev charging.

Since the approval of the above proposals:

- Janitors may need to park overnight in the eight Lot 'L' employee spaces.

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<sup>1</sup> Details of proposals are found in the 12/12/13 Minutes published on the web.

<sup>2</sup> General parking is defined as all valid CM parking permits accepted (i.e. similar to all student parking lots).

<sup>3</sup> Refer to Lot 'B' between signs where everyone pays; Image of parking sign is in 12/12/13 Minutes published on the web.

- Temporary A-frame boards with the rules have been placed near the pay stations until permanent signage is installed.

### III. Proposed Lot Usage for Lots 'N' (Dog Leg or Mound) and 'O' (Motel)

Roseann went over the 'Proposed Lot Usage' sheet, attached.<sup>4</sup>

Lot 'N' points and challenges:

- Steep grade of hillside; mobile home park on back end; lot restricted to one way in or out.
- Isidro to look into cost of installing railroad ties to create a staircase from lot to Country Lane.
- Entrance to lot goes over walking path. We want to limit the number of cars passing over path.
- Number of feasible parking spaces not yet determined; no lighting.

Lot 'O' points and challenges:

- Building structure has been removed; pool has been filled with dirt.
- Per Mike, dirt has been covered with asphalt filings and appears to be draining fine. Excess dirt needs to be removed.
- Lot may be used for bus parking; Country Lane is too crowded for bus parking.
- We may consider restriping Lot 'O' in the summer once Lot 'D' is complete.
- Lots 'L' and 'M' were full during recent basketball tournament; lot 'O' is closest to assist with overflow, but lighting would be required:
  - o Roseann is looking into portable lighting options (with generators).
  - o New electrical power is proposed for relocating the existing lower campus trash compactor. An outdoor lighting electrical circuit could possibly be added at minimal incremental cost.
- Mike is looking into quotes for permanent fencing (to replace the temporary fencing structure).

After further discussion, Roger made the following motion using the attached sheet<sup>4</sup> to adopt usage for Lots 'N' and 'O':

***Lot 'N': Dog leg or mound between Athletics Center and Country Lane:***

- ***General Use: Lot 'N' will be used for employee parking daily from 0530 – 1830 hours (generally sunrise to sunset). An employee parking permit will be required.***
- ***Special Use: Lot 'N' will be used during daylight hours for larger campus events requiring additional parking.***

***Lot 'O': Site of former Vallejo Inn:***

- ***General Use: Lot 'O' will be used for additional student overflow parking during daylight hours only; no overnight parking. Lot 'O' to be opened by CM Police sunrise to sunset. Interior section will be used for bus parking. Any valid CM permit will be accepted in this lot.***

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<sup>4</sup> Attachment is on page 4.

- ***Special Use: Lot 'O' will be used for additional parking for special events. Evening events will require rental of light stands with generator units. Any additional costs will be charged to the event.***

***Mike seconded the motion. The motion carried (Yes: 7; No: 0).***

#### **IV. Student Lot Grace Period**

The original intent of the grace period was to allow students time to purchase and display their semester permits. History:

- When first passed, abuses occurred. Some enjoying the benefit had no intention of buying a permit. Others parked student vehicles in faculty/staff lots, impacting employee parking.
- Three years ago, the grace period was restricted to student lots only. Students still continue to park in employee parking lots.
- Today, students may purchase their student semester permits online, and, if ordered early enough, the Cashier's Office will mail the permits. Since this option is available August 1<sup>st</sup> for both fall and spring student semester permits, the grace period is no longer serving the campus community as originally intended.
- Police/Parking additionally is pressured by first-year students, student volunteers, and parents to make special parking accommodations for them during fall Orientation Week.

After further discussion, Derek made the following motion:

***Eliminate the spring grace period. Move the fall grace period to start the first day of Orientation Week/move-in and to end the first day of classes.***

***Roger seconded the motion. The motion carried. (Yes: 7; No: 0).***

#### **Adjournment:**

***Mike made the motion to adjourn. Isidro seconded the motion. The motion carried. (Yes: 7; No: 0).***

The meeting adjourned at 3:54 pm.

Respectfully Submitted,  
Ana Spinola



# CAL MARITIME

## Police Services – Parking Division

PROPOSED LOT USAGE - Temporary Lots N and O:

LAST REVISION DATE: 11/03/2014

PURPOSE: To outline the usage and vehicle permits required to use two new temporary lots.

**Lot N:** Dog- Leg between PE facility and Country Lane

**General Use:** Lot N will be used for Faculty Staff Parking on a daily basis 0530- 1830 Hours; generally sunrise to sunset and employee parking permit will be required.

**Special Use:** Lot N will be used for larger campus events requiring additional parking during hours of daylight.

**Lot O:** Site of former Vallejo Inn.

Explore feasibility of Visitor Information Booth

**General Use:** additional Student overflow parking Daylight hours only. – No overnight parking. Lot O to be opened by CM Police sunrise to sunset. Interior section will be used for Bus parking. Any valid CM permit will be accepted in the parking lot.

**Special Use:** Lot will be used for additional parking for special events. Evening events will require rental of light stands with generator units. Any additional cost will be charge to event.