CAL MARITIME

PARKING
RULES AND REGULATIONS
2023 / 2024

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CSU Maritime Academy Parking Rules and Regulations

The following rules and regulations are effective commencing July 1, 2023:

Parking at CSU Maritime Academy is a privilege extended to students, faculty, staff, and campus guests. Operators of motor vehicles (including motorcycles and motor-driven bikes) are required to be in possession of a valid driver's license. Additionally, vehicles should be in compliance with applicable laws pertaining to vehicle registration, operation, insurance requirements, and safety equipment.

The California Vehicle Code, Vallejo Municipal Code, and the following regulations are enforceable at all times. Vehicles parked on CSU Maritime Academy property in violation of these regulations will be issued a parking citation and/or towed at the owner's expense. Personal boat, RV (including motorhomes, campervans, caravans [also known as travel trailers and camper trailers]), fifth-wheel trailers, popup campers, truck campers, charter bus or other type of equipment is not allowed to be parked on campus.

Pursuant to state codes, all traffic and parking is subject to regulations and fees. Compliance with these regulations is MANDATORY (sections 42200 and 42201, Title V, California Code of Regulation; and Section 21113(a), California Vehicle Code).

CSU Maritime Academy Police Department is responsible for the supervision and enforcement of parking regulations. The University's parking rules and regulations are published by July 1st of each academic year:

Parking on state property is at the risk of the individual. Neither CSU Maritime Academy nor the State of California assumes liability for any loss or damage to any vehicle, personal property, or the owner or occupants of any motor vehicle while on campus.

TRAFFIC REGULATIONS

Motor vehicle travel is restricted to the roadways and parking areas of the campus. Individuals requiring the use of sidewalks for vehicular movement shall obtain advance permission from the Police Department.

It shall be unlawful for any driver of a vehicle to fail to obey any sign or signal erected or maintained by the CSU to regulate the flow of traffic.

No person shall, without lawful authority, deface, injure, attach any material or substance to, knock down, or remove any traffic control device, traffic guidepost, or traffic post erected by the CSU.

PARKING ENFORCEMENT

PARKING IS ENFORCED 24 HOURS A DAY, INCLUDING WEEKENDS AND HOLIDAYS

Because campus parking is a limited resource, parking regulations must be adhered to at all times. Valid parking permit(s) appropriate for the parking lot and parking space must be displayed at all times. Please adhere to the specific rules on signs at the entrance of all lots and the signs within each lot to avoid being cited.

ALL FULL OR PART-TIME EMPLOYEES, STUDENTS, VOLUNTEERS, CONTRACTORS AND VISITORS WHO PARK ON THIS CAMPUS MUST PROPERLY DISPLAY A VALID PERMIT.

A permit does not guarantee the user of a parking space. The responsibility of finding a legal parking space rests with the motor vehicle operator.

Vehicles are subject to citation when:

- Permits are expired and/or displayed in such a manner where purchase and expiration information are not clearly visible to our parking enforcement staff.
- Vehicles/motorcycles with permits are not parked in the appropriate lot or space.
- A valid permit is not displayed in a vehicle occupying a disabled parking space.
- Vehicles are in violation of any parking sign, rule, or regulation.

PROPER DISPLAY OF PERMIT

Permit holders are responsible for ensuring that their permit is clearly displayed before leaving their vehicle.

- (Student) Decal Sticker Permits must be affixed to the inside lower corner of the windshield nearest the driver so that all information on the permit is clearly visible to the enforcement officer screening the vehicle for a valid permit. Do not block the vehicle's VIN number or adhere the permit in a tinted area of the windshield. Non-compliance will result in a parking citation.

- (Employee) Hang Tag/Placard and Hang Tag Scratcher Permits must hang from the vehicle's rear view mirror or placed on the dash nearest the driver so that all information on the permit is clearly visible to the enforcement officer screening the vehicle for a valid permit. Do not block the vehicle's VIN number or locate in a tinted area of the windshield. Non-compliance will result in a parking citation.

- Temporary Parking Permits, including daily pay station permits, must be placed on the dash nearest the driver so that all information on the permit is clearly visible to the enforcement officer screening the vehicle for a valid permit. Do not block the vehicle's VIN number or locate the permit in a tinted area of the windshield. Non-compliance will result in a parking citation.

CAR COVERS

The use of a car cover on your vehicle is at your own risk and you must consider all weather conditions that might affect the placement of the cover. Your CSU Maritime Academy Parking Permit and your license plate must be clearly visible at all times to the enforcement officer screening the vehicle for a valid permit. A car cover is allowed during Cruise in Lots E/F with a valid permit and approved application with the Cal Maritime Police Department.

VALID PERMIT

A valid permit is an unexpired vehicle permit dispersed by the University and associated with a permit number. This also includes CSU system-wide permits issued by the Chancellor's office and employee permits issued by other CSU campuses.

LOST, STOLEN, OR DAMAGED PERMITS

If your permit is lost, stolen, or damaged, you must file a report with the Police Department and provide the report case number to the Cashier's Office. You must complete a Parking Permit Application form and pay a replacement fee before you are issued a replacement by the Cashier's Office. In order to receive a fee waiver for a lost or stolen permit, you must submit proof of being a recipient of full financial aid. In certain circumstances a damaged permit fee may be waived upon approval by the Police Department.

FRAUDULENT USE OF A PERMIT

No person who has been issued a decal/employee parking permit shall sell, give, lend, or otherwise allow any other person to use such permit to obtain parking privileges**.** No person shall use, display, or have in his/her possession any copied, counterfeit, or altered permit or use a permit belonging to another person. The duplication or alteration of any University parking decal/employee permit and the display of such decal/employee permit is prohibited. Such actions may result in criminal prosecution and disciplinary action.

STUDENT PARKING AND PERMITS

Student Permits

- Student General (G): Access to all campus student designated parking lots, *excluding* Maritime North Residence.
- Student Maritime North (MN): Access to Maritime North Residence 24-Hours and Parking Lot-D (lower campus) after business hours, **only**. Overflow parking at Lot-O.
- Student Lot-O & Lot-F: Access to Parking Lot-O Reserved Spaces and Lot-F 24-Hours*, first come first serve.*

Please Note: Due to limited space and the high demand for parking on campus, students are only authorized one vehicle and one motorcycle parked on campus.

Parking Lots Designated For Students with a Valid Student Permit:

Lot-A (Administration): Faculty and Staff parking, only.

Students are not authorized during business hours (Monday to Friday, 7am-5pm).

Students can park in this lot during non-business hours (Monday to Friday, 5pm-7am and weekends) EXCLUDING RESTRICTED SPACES.

EV Chargers: Students with an Electric Vehicle can use the EV Chargers during non-business hours (Monday to Friday, 5pm-7am and weekends)

Lot-B (Across from Administration): Guest and Hourly/Daily parking.

Students are not authorized during business hours (Monday to Friday, 7am-5pm) without an hourly/daily permit from permit machine.

Students can park in this lot during non-business hours (Monday to Friday, 5pm-7am and weekends)

Lot-C (Waterfront)**:** Faculty and Staff parking, only.

Students are not authorized during business hours (Monday to Friday, 7am-5pm).

Students can park in this lot during non-business hours (Monday to Friday, 5pm-7am and weekends)

Boat Basin: Industrial Zone/Restricted Parking-Essential Personnel & *TSGB* Contractors, **only**

Students are not authorized to park in this lot at any time.

Lot-D (Waterfront)**:** Faculty / Staff / Special Event / Motorcycle / Daily/Hourly parking.

Students are not authorized during business hours (Monday to Friday, 7am-5pm) without an hourly/daily permit from the permit machine.

Students can park in this lot during non-business hours (Monday to Friday, 5pm-7am and weekends) EXCLUDING RESTRICTED SPACES

Lot-E (Upper Service Road)**:** Student parking.

Students can park in this lot 24 hours, 7 days a week.

Lot-F (Upper Service Road)**:** Student parking.

Students can park in this lot 24 hours, 7 days a week.

Lot-G (McAllister)**:** Student parking.

Students can park in this lot 24 hours, 7 days a week.

Lot-H (Upper Residence Hall)**:** Cal Maritime Authorized Vehicle parking, only.

Students are not authorized to park in this lot.

Lot-I (Faculty Drive/Overlook)**:** Faculty / Staff / Student / Motorcycle or Daily/Hourly permit parking.

Students can park in this lot 24 hours, 7 days a week EXCLUDING THE RESERVED SPACES FOR FACULTY & STAFF

Lot-J (Bodnar Field)**:** Student or Daily/Hourly parking.

Students can park in this lot 24 hours, 7 days a week.

Lot-L (Front Pool)**:** Faculty, Staff, Student or Daily/Hourly parking. No Parking 2am-6am.

Students can park in this lot. No Parking 2am-6am.

Lot-M (Rear Pool)**:** Faculty, Staff, Student or Daily/Hourly parking. No Parking 2am-6am.

Students can park in this lot. No Parking 2am-6am.

Lot-O (Campus Entrance)**:** Reserved and Overflow parking for Guest / Faculty / Staff / Student / Daily/Hourly parking.

Students with a special Lot-O & Lot-F permit are authorized to park in this lot in the marked RESERVED spaces.

Students with a valid Cal Maritime Student General semester permit and/or a Daily/Hourly Permit are authorized to park in this lot, *24 hours, 7 days* a week *excluding* the spaces marked with *RESERVED*.

Students with a Maritime North permit are not authorized to park in this lot.

Lot P (Maritime North Residence)**:** Maritime North Student Residents parking, only.

Students with a Maritime North permit can park in this lot. EXLUDING RESTRICTED SPACES.

First Year Students:

Due to limited space and the high demand for parking on campus, first year students to CSU Maritime Academy are not automatically eligible to park on campus. The following is required to purchase a student semester parking permit:

1. First year students that are approved for off-campus living by Housing and Residence Life are eligible to purchase a General student semester parking permit. Housing and Residential Life sends the approval lists to the Cashier's Office, allowing those students to purchase the parking permit online through their student account.

2. There is a designated parking lot on campus, first come first served, that first year students can apply for a semester parking permit. Access to Parking Lot-O Reserved Spaces and Lot-F, first *come first served*. Please send your request to parking@csum.edu for review.
3. The restrictions for a first-year student may be waived through the Parking Waiver Program where sufficient needs exist (medical, veteran, off campus employment). Please send your request to parking@csum.edu for review.

Continuing Students Or First Year Students APPROVED To Park On Campus:

The student semester Decal Permits may be purchased **online** through a student's account, usually a month before the start of the semester. The University Cashier's Office coordinates and facilitates the sale and distribution of student semester Decal Permits. Permits for Fall and Spring Semesters can be purchased at the same time. Permit fees are payable in lump sum only. There is no deferment for financial aid. Please pick-up your permit at the Cashier's Office at the Administration Building.

Eligible students may purchase a student semester Decal Permit and a Motorcycle Permit. The permit is not transferable to any other vehicle or individual. Current permit rates are posted at the Fee Schedule section.

A student permit does not ensure the user of a parking space. The responsibility of finding a legal parking space rests with the motor vehicle operator.

Fee Schedule:

The fee schedule is promulgated by the Trustees of the California State University.
$81.00 per semester – auto (Pro-rated); $20 per semester – motorcycle (Pro-rated)

CSU Parking Fee Refund Schedule:

1-30 days 75%
31-60 days 50%
61-90 days 25%
91 days or more – no refund

Student Summer Parking:

Students must properly display a valid CSU Maritime Academy Hang Tag Scratcher Permit. Hang Tag Scratcher permits can be purchased at the Cashier's Office. For long term parking, summer permits are only valid in Lot E and Lot F. For short term parking, summer permits are valid at lower campus. *Students are not authorized to park at the Boat Basin at any time.*

PaCE Students:

Blue Hang Tag Scratcher permits are issued directly by PaCE. They are valid for the duration of the instruction period.

Temporary Medical Parking Permit:

To apply for a temporary permit, please contact Disability Services via email for additional information about the type of documentation required.

Cadet Watch Parking:

Limited to one vehicle per shift at the front of the Marine Programs and Naval Science Building during the hours of 3:00PM – 9:00AM Daily. During business hours, the space is used as a 15-Minute Commercial Loading Zone. Motorcycles are prohibited in this space. Cadets are not authorized to park at the Boat Basin at any time.

EMPLOYEE PARKING AND PERMITS:

Parking Lots Designated For Employees:

Parking lots designated for employees are Lots A, B and D. Employee parking lots are restricted for use. Employee permits are honored in all lots however, specific restrictions may apply.

Lot "O" will be used for additional overflow parking. Lot "O" will also be used for larger campus events requiring additional parking.

Employee Permits:

- Hang Tag (Placard) Permit
- Blue Hang Tag Scratcher

Employees are encouraged to purchase employee permits through payroll deduction. This is an easy way to maintain your permit. The Hang Tag Permits are paid by payroll deduction only. The cost of the permit is not prorated. Please contact Human Resources to enroll.

The Blue Hang Tag Scratcher permits can be purchased by the month at any time at the Cashier's Office, and an employee can buy more than one month at a time. The limit is 12 months or fiscal year end, whichever is shorter. The cost is not payroll deductible. The cost to purchase a permit is not pro-rated. If you purchase multi-months, only unused full month permits will be refunded.

Contract Employees:

Gold Hang Tag Scratcher permits can be purchased at any time at the Cashier's Office, and a contractor can buy more than one month at a time. The limit is 12 months or fiscal year end, whichever is shorter. The cost of the permit is not payroll deductible. Contracted employees pay the "standard" fee for a Contractor permit, and the cost of the permit is not pro-rated.

Temporary Employee Permits:

Employees with valid employee parking permits may request a single day permit from the

Administration Building if they have forgotten their permit. Single Day permits should not be requested for more than 3 consecutive days.

MOTORCYCLE PARKING

Two-wheeled vehicles (including mopeds, motor scooters, or any motorized bicycle) required to be licensed by the State Department of Motor Vehicles shall park in designated motorcycle parking spaces/areas in the following employee lots: B, D, I, and O. The cost of a motorcycle decal permit for students and employees is much lower than a permit for a car; therefore, at no time, shall a motorcycle with a decal permit park in a full-size parking stall intended for use by four (4) wheeled passenger vehicles. Motorcycle decal semester permits must be adhered or taped to the bike's rear fender or front fork. Fee: $20.00 (Pro-rated for students only). Students can park in lots B, D, I and O.

DISABLED PARKING

Parking spaces for people with disabilities have been established throughout the Campus and are designated by a blue paint stencil and a corresponding blue sign. Such spaces are restricted for those vehicles bearing disabled license plates or a placard issued by the California Department of Motor Vehicles and a valid CSU Maritime Academy parking permit. California law allows for a person with a DMV disabled license plate or a placard to park in a 30-minute parking stall or green zone for an unlimited time, but a person shall not park at red curbs or in any other illegal parking areas.

Vehicles illegally parked in disabled spaces are subject to a citation. Medical and disabled parking are subject to enforcement 24-hours a day.

PAY STATION PERMITS:

Pay Station Daily Permits for visitors, vendors, students, employees and contractors can be purchased at the Pay Station machines in Lots B, D, J, L, M, and O.

If you need assistance at a Pay Station machine, call Police Dispatch at 707-654-1176 to report an issue with a Pay Station.

Employees and students (not purchasing a semester decal permit), visitors, vendors, contractors (who were not issued a guest parking permit) and shoreline users must purchase a daily, hourly, or weekend permit from a pay station. (The shoreline is open to the public daily from sunrise to sunset). Pay station permits are valid up to the date and time listed on the permit slip.

Place the permit slip print side up on the dash so that the purchase information and expiration are ***clearly visible*** from the windshield. Do not block the vehicle VIN. For motorcycles, attach/tape to rear fender or front fork.

Pay Station Daily Permits are valid as follows:

- At Parking Lot(s): B, D, E, F, G, I, J, L, M, and O Monday through Friday, 7am to 5pm, excluding restricted spaces.

- Valid in all parking lots, excluding restricted spaces, from 5pm-7am on weeknights and 24 hours on weekends and holidays (5pm Friday – 7am Monday).
- Disabled spaces in any lot (must also display a valid DMV disabled placard / plate).

Rates for Pay Station Permits

Pay Station machines accept debit/credit cards, only. Visa, Master Card, American Express.

Daily Rates:

$3 for two (2) hours

$5 for four (4) hours

$7 daily (to 0700 next day)

Evening and Weekend Rates:

$3 evening (4:45p to 7:00a next day)*

$7 weekend (Sat 4:45p to Mon 7:00a)*

$8 weekend (Fri 4:45p to Mon 7:00a)*

*Available for purchase at 4:45 p.m.

TEMPORARY PARKING PERMITS

Administration Office

Employees with valid parking permits may request a single day permit from the Administration Building if they have forgotten their permit. Single Day permits should not be requested for more than 3 consecutive days.

For brief visits on official CSU Maritime Academy business, guests may request a free guest parking permit during normal business hours from the Administration front desk. These permits are valid for up to two (2) hours and exclude visitors who require multiple visits and/or who are supposed to pay; e.g. contractors, vendors, consultants, speakers, students, or multiple visits.

Admissions Office

Day/Hourly permits are issued by Admissions for tours or event parking. These permits are valid on the date(s) and only the lot(s) indicated.

SPECIAL EVENTS AND CONFERENCES

Temporary Parking Permits for special events and conferences are requested in advance from the Police Department and prepaid by a department or event coordinator. Please call CSUM Conference and Events.

Guest vehicles will normally be assigned to park in Lots B, D and O, Monday-Friday. Lot A is restricted for employee parking, visitors of the President and Foundation Members only.

Per the CSU Maritime Academy Parking Rules and Regulations, Lot "O" is available for additional overflow parking during daylight hours. Lot "O" will also be used for larger campus events requiring additional parking.

ELECTRIC PLUG-IN VEHICLES

Charging stations for "electric plug-in vehicles" are available on campus in parking Lot-A, only.

BICYCLES

Bicycle riding, while on roadways at CSU Maritime Academy, is subject to the same laws as any other vehicle. (CVC sec. 21200 – 21210). The speed limit for bicycles, when in close proximity to pedestrians, is 5 MPH. Bicycles must be parked in bicycle racks provided throughout the campus. Bicycles will not be parked inside buildings, classrooms, on stairways or any place where they may impede pedestrian traffic or create a hazard, i.e. parked across a sidewalk or secured to lamp posts, trees, etc. Bicycles used in the line of duty by the Police Department personnel are exempt from the bicycle regulations. Bicycles found left unused or impounded and unclaimed for a period of six months, may be disposed of or sold through auction by CSU Maritime Academy.

Bicycle Registration and Safety Program

Your safety and the security of your property is a primary concern of Cal Maritime Police Department. Bicycle theft in recent years has increased significantly. We encourage you to participate in this voluntary free bicycle registration program.

To register, fill out the Bicycle Registration form and return it to the Police Department:

Bicycle Registration Form

- Licensing your bicycle increases the likelihood of recovery in case of theft.
- If you forget your combination, lose your key, or your bike lock malfunctions, Police Department can remove your bike lock free of charge pending verification of ownership.
- Do not leave your bicycle unattended, parked or locked in an unauthorized area. Utilize Cal Maritime authorized bicycle racks only.
- Do not leave your bicycle on campus during semester breaks or your bicycle will be considered abandoned.

Riding Rules

- Bicyclist Rights (CVC 21200): Bicyclists have all the rights and responsibilities of vehicle drivers.
- Alcohol and Drugs (CVC 21200.5): It is against the law to ride a bicycle while under the influence of alcohol or drugs.
- Head Phones (CVC 27400): Bicyclists may not wear earplugs in both ears and a headset covering both ears, except hearing aids.

Riding Safely

- Always ride with traffic.
- Signal your turns and moves.
- If there is a bike lane, use it.
- Ride defensively.
- Wear a bicycle helmet.
- Stay alert at all times/use your eyes and ears.
- Watch for and avoid road hazards. Be visible. A headlight for night riding use is required by law. A red rear reflector, two side reflectors on each wheel and reflector pedals should be used. Light colored, reflective clothing is also a good idea.

Bicycle Rack Locations

- Front of Laboratory Building
- Behind Administration Building
- Front of Library Annex
- Front of Student Services
- Front of Dining Center
- Northwest corner of Upper Residence Hall
- McAllister Residence Hall & West Side at Lot J
- Front of PE/Aquatic Center
- Maritime North Residence Hall

Theft Prevention

Proper locking is the first defense against bicycle theft.

- Secure rear wheel with small, hardened steel U-lock inside the rear triangle.
- Make sure u-lock is secured to an immovable object.
- Secondary metal lock (cable or another U-lock) placed on front wheel.
- Replace quick release skewers with keyed locking skewers to ensure wheels and saddles are locked to frame.

This is only one of many locking methods. None are 100% guaranteed.

RECIPROCITY WITH CSU CAMPUSES

Currently employed CSU faculty and staff on official business at CSU Maritime Academy and VIPs within the CSU system with a CSU system-wide pass that is issued by the Chancellor's office may park in any lot, excluding restricted spaces, if they display a valid, current term CSU faculty/staff permit.

AUTHORIZED EMERGENCY VEHICLES AND EXEMPT PLATES

Authorized emergency vehicles designated under California Vehicle code Section 165 shall be exempt from the provisions of the CSU Maritime Academy rules and regulations.

For more information about parking at CSU Maritime Academy, please visit our Parking website at csum.edu. For further parking questions, call the Cal Maritime Police Department Administration at 707-654-1179 during normal business hours. For assistance after hours, call 707-654-1176 in order to dispatch an officer to your location or to report an issue with a parking permit pay station.

COMMON PARKING INFRACTIONS

- Parking without a valid permit clearly displayed.
- Parking in violation of posted signs.
- Vehicles shall not be parked in areas posted "No Parking".
- No vehicle shall be parked in such a manner as to occupy more than one parking space or stall. Vehicles must be contained within the parking stall boundary lines.
- No person shall drive or park a motor vehicle on any sidewalk, unpaved pathway or any lawn or landscaped area except emergency vehicles.
- No vehicle shall park in such a way as to block or obstruct the movement of another vehicle.
- No vehicle shall park in any parking space marked "RESERVED" or with a white painted curb that is designated for specific faculty, staff, or special visitors.
- Personal boats, boat trailers, RVs, motor homes, other trailers, or similar types of vehicles or equipment are not permitted to park on campus. Overnight stays or camping in parking lots is not allowed.
- Operators of oversized vehicles must contact Police Department for review and determination of appropriate parking arrangements.

Painted curbs are an indication of restricted parking and color denotes the type of parking allowed:

YELLOW ZONE: Parking for the loading and unloading of commercial vehicles and

instructional materials by faculty and staff for a period not to exceed 30 minutes. No permit needed.

GREEN ZONE: Indicates time limit parking e.g.30 minutes. No permit needed. California law allows for a person with a DMV placard or plate to park in a 30 minute parking stall or green zone for an unlimited time.

PARKING CITATIONS

The fact that a vehicle is unlawfully parked shall be prima facie evidence of the unlawful parking of such vehicle by the person in whose name the permit has been issued to, or, if no parking permit has been issued, then by the person in whose name the vehicle is registered with the appropriate Department of Motor Vehicles. Officers are not required to take pictures of the violation.

Payments:

The Police Department does not process payments. Please contact Parking Management Bureau (PMB) in order to pay a citation fee or appeal a ticket: www.pmbonline.org **Address: PMB, One University Circle, Turlock, CA 95382.** If mailing a payment, note your ticket number and license plate on the check.

> An individual who receives a parking citation must pay within 21 days of the date of issuance to avoid delinquent payment fees and loss of the option to dispute the citation. If the Notice of Parking Violation is not dealt with within 21 days, the registered owner of the vehicle will receive a "Notice of Illegal Parking and Intention to Notify Department of Motor Vehicles". Failure to comply with provisions of the notification within 21 days may result in refusal by the Department of Motor Vehicles to renew the registration on the vehicle. Class registration, graduation and transcript holds may be placed for outstanding citations.

Disputing a Citation:

Disputing a citation must be done online: www.pmbonline.org

The violators are entitled to participate in a 3-stage dispute process, Per CVC 40200. If the statutory time limits for the filing in each stage are not met, the opportunity to appeal is revoked and all parking penalties and late fees must be paid. If the violator has already paid the fine he or she has waived the right to dispute.

First Level Appeal:

To contest a citation, go online to Parking Management Bureau's (PMB) website: www.pmbonline.org and complete a Review Request Form. The Chief of Police or designee shall review the objection. The dispute will be reviewed within 21 days of receipt of the online form. The findings will be emailed to you within 21 days. The contestant is not held liable for the citation until a response to the appeal is received by email.

If you do not receive a response within 21 days, contact PMB at 800-700-4417. If your ticket is found "Valid" as a result of your appeal, you will have 21 days to pay the full amount due to

avoid delinquent fines.

Second Level Appeal:
To contest the findings of the first level of the dispute, go online to Parking Management Bureau's (PMB) web site: www.pmbonline.org within 21 days from receiving the determination of your first level dispute.

Print and mail the Second Level Dispute Form to PMB with applicable evidence and a check in the amount of the fine for each ticket being disputed. This is a **required deposit by law** that will be held until a determination is reached. If dismissed, the deposit will be returned to you.

If you are unable to send the required deposit, a **Financial Hardship** Waiver must be submitted in place of the deposit along with the required supporting documents. It will be approved or denied by the hearing examiner. If denied, a deposit will be due immediately. The Police Department will contact you to schedule a hearing with the CSU Maritime Academy Hearing Examiner within 90 days if you request an "in person" hearing. If more than 90 days have passed, contact PMB 1-800-700-4417. Check the status of your request by searching for your ticket at the PMB website: www.pmbonline.org. If the status reads "Administrative Hearing/Court" the hearing is in the process of being scheduled by the campus pending determination.

Third Level Appeal:
If you wish to pursue this matter further, you are responsible for filing a dispute with the court in the county where your parking ticket was issued. You must also notify PMB by mail within 30 days of the hearing examiner's decision if you choose this option. The court requires a $25 processing fee.

Collections Agency Processing:
PMB has partnered with Williams & Fudge, Accounts Receivable Management. Unpaid parking citations that are over one year old are automatically sent to this collections agency. You will need to contact them directly to set up a payment plan:
wf@wfcorp.com
www.wfpayaccounts.com
Phone: 800.849.3114

Parking Violations and Fines:

CSU Maritime Academy Parking Violations and Fines		
VIOLATION CODE.	VIOLATION DESC.	1st Level Bail
1.1	NO PERMIT CLEARLY DISPLAYED	$51.00
1.2	PERMIT EXPIRED	$51.00
1.3	PERMIT NOT VALID WHERE PARKED	$51.00
22500(A)	PARKED IN INTERSECTION	$55.00
22500(B)	PARKED IN CROSSWALK	$55.00
22500(E)	BLOCKING DRIVEWAY	$55.00
22500(F)	PARKED ON SIDEWALK	$51.00
22500(G)	OBSTRUCTING TRAFFIC	$55.00
22500.1	PARKED IN A FIRE LANE	$55.00
22507.8(A)	DISABLED PERSON ZONE	$336.00
22507.8(C)	DISABLED PERSON ZONE/HASH MARKS	$336.00
22514	PARKING BY A FIRE HYDRANT	$55.00
2504	POSTED NO PARKING	$51.00
2505	TEMP. NO PARKING	$51.00
4.1	CONTROL DEVICE PROHIBITS	$51.00
4.1	RESERVED PARKING ZONE	$51.00
4.11	USE OF FRAUD/UNAUTHORIZED PERMIT	$417.00
4.13	NOT MARKED OR APPROVED FOR PARKING	$51.00
4.14	PERMIT NOT PROPERLY AFFIXED	$51.00
4.15	PERMIT NOT PROPERLY AFFIXED IN AUTH LOC	$51.00
4.3	PARKED ON CAMPUS ROAD	$51.00
4.4	OUTSIDE SPACE MARKERS	$51.00
4.5	PARKED IN SPECIAL PERMIT ZONE	$51.00
4.7	PARKED IN A RED ZONE	$55.00
4.8	LOADING ZONE VIOLATION	$51.00
4.9	EXCEEDING TIME LIMIT	$51.00
4000A	EXPIRED TAGS	$76.00
5200	MISSING 1 OR 2 LICENSE PLATES	$90.00
5204	NO CURRENT REGISTRATION TAGS	$90.00
6.4.2	BICYCLE IMPROPERLY PARKED	$32.00
6.4.3a	BICYCLE NOT REGISTERED	$32.00
8.24.010	WHEELS NOT CURBED 3% GRADE	$32.00

VEHICLE IMPOUND

Vehicles illegally parked may be removed and cited. The owner will be responsible for the costs involved in removing, impounding and storing of each such vehicle.

The University reserves the right to remove and impound the following vehicles: Abandoned vehicles or any vehicle parked in such a way as to constitute a serious hazard to vehicle or pedestrian traffic, or to the movement or operation of emergency equipment; a parked vehicle without a valid permit parked in excess of 72 hours, unless approved by the Chief of Police; and any vehicle having five (5) or more outstanding parking citations on file may be towed from campus and impounded. Vehicles are also towable for other Vehicle Code violations delineated under CVC Section 22651.

When a vehicle is stored under the direction of Police Department, the Department shall conduct Towed Vehicle Hearings in compliance with California Vehicle Code Section 22852.

VEHICLE IMMOBILIZATION

CSU Maritime Academy utilizes vehicle immobilization as an alternative to towing. Five (5) Citations 21 days past the date of issuance qualifies for vehicle immobilization under CVC 22651.7. The owner will be given seven (7) days to resolve the citations. The vehicle will be subject to towing and impound at the owner's expense after seven (7) days of immobilization. Vehicles are subject to tow based on regulations stated in CVC 22651. A boot removal fee of $50.00 will be charged to the owner.

MOVING CITATION

Police Department officers issue citations for moving violations in accordance with specific California Vehicle Code Sections. Citations are issued as a result of violations of CSU Maritime Academy and the California Vehicle Code.

Motor vehicle travel is restricted to the roadways and parking areas of the campus. Individuals requiring the use of sidewalks for vehicular movement shall obtain advance permission from the Police Department.

All moving citations issued by the Police Department shall be handled through the Solano County Superior Court, 321 Tuolumne Street, Vallejo, CA, 94590, at or before the date specified. Failure to appear on a moving violation will result in the issuance of "Notice of Intent to Issue Warrant". A failure to pay could result in a warrant being issued for the arrest of the subject violator.

Speed Limits:

The speed limit on campus is 15 MPH except where otherwise posted. *Authorized emergency vehicles designated under California Vehicle code Section 165 shall be exempt from the provisions of the CSU Maritime Academy parking and transportation policy.* All violations of the California Vehicle Code are subject to citation, disciplinary action and/or revocation of campus driving privileges as determined by the Chief of Police.