CSU Maritime Academy

A Campus of the California State University

APPLICATION FOR COURSE CHALLENGE EXAMINATION

Students may receive credit for courses (grade: CR) by passing challenge examinations developed at CSU Maritime Academy.

The following rules apply:

- Students must demonstrate substantial knowledge and background in the areas they are challenging
- Approval must be obtained for each challenge from the instructor and department chair.
- The instructor must be presented with a receipt for the required fee, which must be paid prior to the challenge examination.
- A course may be challenged only once.
- Challenges will not be approved for courses in which any grade has been assigned, including "F", "IC", "WU", or "W".
- Challenges will not be approved for courses in which a student is currently registered, or in a semester in which a student has dropped the course to be challenge.
- Challenges are not allowed in certain cases, such as the GWE exam and certain STCW classes.

SECTION 1 - TO BE COMPLETED BY STUDENT Term: □ Fall Semester □ Spring Semester □ Summer Session 20	
Major: ☐ BA ☐ FET ☐ GSMA ☐ ME ☐ MET ☐ MT Expected	d Graduation Date:
Email@0	csum.edu
Course to be Challenged	
The above student is/ is not currently enrolled in the course to be previously assigned a grade, including F, IC, W, or WU.	challenged, and has/has not been
Office of the Registrar	Date:
SECTION 1I - TO BE COMPLETED BY INSTRUCTOR OF	F RECORD
I have investigated the above student's background and find the examination. I am willing to prepare, administer, and grade the Exam must be completed before the end of the add/drop period.	
Exam Date	
Print Instructor Name/ Instructor Signature	Date
Approved/Disapproved	
Approved/Disapproved Instructor's Department Chair Sig	gnature Date
The fee of \$20 has been paid.	
Cashier Signature	Date
<u>INSTRUCTOR ACTION</u> (return completed form to Office of t	he Registrar. Form must NOT be delivered by student.)
Cadet has re	eceived a grade of for the challenge examination.

OFFICE OF THE REGISTRAR ACTION

If student receives a passing grade on the challenge exam, enter a "CR" in PeopleSoft (Test Credits – Manual), or "NC" if failing grade.

Instructor Signature _____ Date: