



Print Legibly: Last Name _____ First Name _____
Student ID #: _____

An auditor is a student who enrolls in a course for informational purposes only. A student must petition the Office of the Registrar to audit a class. The petition must be approved by the instructor, the fees paid, and the petition returned to the Office of the Registrar by the last day of the Add/Drop Period.

Cal Maritime permits students to audit only after those otherwise eligible to enroll on a credit basis have had the opportunity to do so. Auditors are subject to the same fee structure as credit earning students. Regular class attendance is customary, however examinations and assignments are not mandatory.

Once enrolled as an auditor, a student may not change to credit status after the last day to add a class. Likewise, a student enrolled for credit may not change to audit status after the last day to add a class.

An AU grade for the audited course will appear on the student’s transcript. An AU earns neither academic nor degree credit.

Print legibly:

Semester/Term: Fall ____ Spring ____ Summer ____

Course Number (example: CEP 390): _____

Course Title (example: Indep. Studies): _____

Print Faculty Name: _____

Faculty Signature: _____ Date: _____

Is this course a requirement in your major: YES NO

If this course is a requirement in your major, you will need the approval of the Department Chair to take the course for an Audit grade:

Print Dept. Chair Name: _____

Department Chair Signature: _____ Date: _____

Student Acknowledgement:

I request the Registrar’s Office to change my grading basis to that of “Audit.” I understand that I cannot rescind this petition after the last day of the Add/Drop Period.

Student Signature _____

Date _____

Please return completed form to the Office of the Registrar.