**Jed Meeting Minutes 2/7/23**

1. **Attendees: Grace, Marie, David, Angeli, Katie**
2. Concern brought up regarding students avoiding COVID-testing at the health center due to fears of missing classes, some mention that professors are not providing excused absences for illness. Concerns regarding lack of available PPE (masks, sanitizer) around campus. Concerns regarding isolation and difficulty with food accommodations.
3. **HMS Promotion Plan**: Below is an outline of the promotion plan
4. **Sample HMS email**
	1. Concerns about the length of email, **Reminders to check spam folder**

HMS Promotion Schedule of Events

1. Recruitment email (w/ survey link): Thursday, February 9

· Wednesday 2/8, Formation Announcement: **Marie, David**

· Thursday 2/9, Event: 5-6PM Tabling for Healthy Minds Alongside Fluffy Therapy at Morrow Cove **(Marie, David, & Angeli)**

Monday 2/13, Announce at ASCMA **David** (possibly with Travis and/or CAPS representative)

2. Reminder #1 (w/ survey link): Sunday, February 19

· Monday 2/20, Formation Announcement: **Ian**

· Monday 2/20 or Tuesday 2/21, Event: 2/21 11-1 Tabling outside of Morrow **(Marie or Ian, David, PHE’s?)**

3. Reminder #2 (w/ survey link): Sunday, February 26

· Monday 2/27, Formation Announcement: **Ian**

· Monday 2/27 or Tuesday 2/28, Event: Join in with ASCMA Taco Tuesday 6-7PM-**Angeli to check in with Josie** – Ask to contribute to Taco’s- in line with theme, maybe Quesadillas or burrito’s

4. Final reminder (w/ survey link): Thursday, March 2

· Wednesday March 1, Formation Announcement:

· Thursday 3/2, Event: **Still need one more event**

 **Additional Efforts to Promote the Survey:**

-Reminders to check spam as the email is from an external sender

-Send out an email from CLD

Post

Marketplace- **Grace**

Morrow Cove-**Grace**

Intranet-**Grace**

All socials group- **David**

Passport- **Angeli**

Bear’s Tale- **Marie**

Athletics- **Jeff**